

**Village of Carrollton**  
**Sidewalk Repair Assistance Program**

**General Program Information:**

Over time, sidewalks become damaged from weathering, tree roots and even normal use. A sidewalk repair program has been undertaken by the Village of Carrollton to provide 50 % of project cost in financial assistance not to exceed \$2,500, to property owners within the Village which involves the inspection, repair or replacement of failing sidewalks. As a result of this program the Village hopes to improve the appearance of the village and provide a safe pathway for pedestrian travel.

**Statutory Authority:** In accordance with section 907.01 of the codified ordinances of the Village of Carrollton, "no owner, agent, Lessee or other person who may have a vested or contingent interest in any lot or parcel of ground in the Village, shall fail to repair the sidewalk or curbing which abuts on such lot or parcel of ground. In addition, Ohio Revised Code, under section 729.01, states, "The legislative authority of a municipal corporation may require the construction or repair of sidewalks, curbs, or gutters within the municipal corporation by the owners of lots or lands abutting thereon".

**Application Process:** Program applications may be obtained from the Village Web Site or at the Municipal Building located at 80 2<sup>nd</sup> St SW during normal business hours Monday thru Friday where they may be returned upon completion. Upon receipt of an application, the Village Administrator will forward the application to the Building and Zoning Inspector for site review and assessment.

**Assessment and Eligibility Process:** Upon receipt of the application, the Building and Zoning Inspector will visually inspect the damaged sidewalk utilizing the criteria defined in section 907.01 of the Codified Ordinances of the Village of Carrollton. Upon completion of his assessment, the Inspector will inform the Village Administrator of the eligibility status of the project for the program at which time the applicant will be notified in writing and provided further direction.

**Performance of Work:** In accordance with section 903.01 of the Village of Carrollton Codified Ordinances, the Street Commissioner will supervise all construction and repair of sidewalks and provide specifications and time lines for completion of said work to the Village Administrator for approval and request for proposals issued.

**Contractor Compensation:** Upon receipt of Request for Preproposal submitted by Authorized Contractors and approval of property owner, the property owner shall be directed to remit their portion of the project payable to the Village. Upon satisfactory completion of the project as determined by the Street Commissioner, the Clerk Treasurer will authorize payment to the contractor in the entire amount with the Villages portion being equal to 50 % of the project but not to exceed \$2,500.



# VILLAGE OF CARROLLTON

## 50/50 SIDEWALK REPLACEMENT PROGRAM

### APPLICATION

Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Property Address: \_\_\_\_\_ Carrollton, OH 44615

Mailing Address: \_\_\_\_\_

Daytime telephone Number of Property Owner: \_\_\_\_\_

Please sketch the location of the desired sidewalk replacement in relation to your house, driveway & street.

Street Name		Street Name
Street Name _____		

This application must be signed and dated to be considered for the project. By signing and returning the Application to Village Hall, you are declaring that you have read, are aware of and understand all of the terms of the program.

Applicant/Owner's signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b><u>VILLAGE USE ONLY</u></b>	
Date Received by Village Hall: _____	Application Number: _____
Cost Estimate: _____ (Attach copy of cost estimate)	Application Approval: _____